**Search EBSCOhost’s *Academic Search Complete* database for articles on college success:**

1. Run this search <http://bit.ly/HDEVresearch> to pull up 46,000+ articles, 2011 or newer,



dealing with **success** (also referred to in the literature as persistence, retention, attainment, so we’ve got the alternate terms on one line with OR between them) in **college** (again, articles may use the subjects university or higher education).

1. Now put your concept on the third line, brainstorming alternate keywords, so for tuition/fees:

 *What is the \*?* EBSCOhost uses the \* or SHIFT-8 character as a truncation wildcard, replacing any number of letters at the end, so financ\* = finance, finances, financial

**List the best keywords**/phrases for your subtopic:

**Number of results**:

TIP: Too few results? Look at the best articles you have and try to find more alternate keywords for your topic. Too many results? Click the + sign to add a fourth line and narrow with another concept, maybe United States or Community College\*.

**Save your best results** (always choose PDF) to your campus MS OneDrive, Google Drive or Flash Drive.

**Search EBSCO Discovery Service (**[**http://bit.ly/CBCeds**](http://bit.ly/CBCeds)**) for articles on your topic:**

The Discovery Service searches the *Academic Search Complete* database plus a \*whole\* lot more, so look at the best results from your previous searches and use just the top 3 keywords for each concept:

|  |  |  |
| --- | --- | --- |
| Success | College | Your Subtopic |
|  |  |  |
|  |  |  |
|  |  |  |

Use the same techniques as before:

**AND** between each concept line to *narrow* your search;

**OR** between alternate concept keywords on a single line to *broaden;*

**\* (Shift-8)** at the end of part of a keyword to include the plural or other forms of the word;

Click **Search**

**Limit To** on the left side of your results

**2011** in the Publication Date

**Academic Journals** under *Source Types*

**Number of results**:

***Managing Results:***

* Create a draft bibliography
	+ Open Word online (or create a Google Doc)
	+ Use the tool and copy-and-paste an MLA style citation
	+ Use the tool to be sure you have a link that will work off-campus
* Save your PDFs (or use the function to email it as an attachment to yourself)
	+ Use the PDF reader download  and
		- Save to your flashdrive –OR-
		- Save to the desktop and drag to your CBC/MS OneDrive